

**EXECUTIVE DECISION RECORD**  
**POLICY AND RESOURCES CABINET BOARD**  
**20 SEPTEMBER, 2017**

**Cabinet Members:**

Councillors: A.J.Taylor and D.Jones

**Officers in Attendance:**

K.Jones, D.Rees and N.Headon

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1. **APPOINTMENT OF CHAIRPERSON**

Agree that Councillor A.J.Taylor be appointed Chairperson for the meeting.

2. **MEMBERS DECLARATIONS OF INTEREST**

The following Member made a declaration of interest at the commencement of the meeting:

Councillor D Jones

Re Report of the Director of Finance and Corporate Services on Proposed Extension of the term of Lease of Recreation Land and Playing Field situated between Bryn Catwg and Cwmbach Road, Cadoxton, Neath as she is a Member of Blaenhonddan Community Council.

3. **MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD ON 25 JULY, 2017**

Noted by Committee.

4. **FORWARD WORK PROGRAMME 2017**

**Decision:**

That the report be noted.

5. **AWARD OF CONTRACT FOR MANAGED SERVICE FOR THE PROVISION OF AGENCY WORKERS**

**Decision:**

That approval be granted to utilise the direct award provision in the National Procurement Service (NPS) Framework to enter into contract with Comensura Ltd, to re-appoint Comensura as the Managed Service Provider for the supply of Agency Staff for the period 1 January to 7 October 2018, with the option to extend the arrangements for up to a further 12 months.

**Reason for Decision:**

To ensure continuity of service of a Vendor Managed Service for the provision of agency workers.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

6. **PROPOSALS FOR A WELSH LANGUAGE BILL - WHITE PAPER CONSULTATION**

**Decision:**

That the views of the Scrutiny Committee form the basis of the Authority's response to the Welsh Government's consultation on the Welsh Language Bill.

**Reason for Decision:**

To ensure the Council's views on the proposals for a Welsh Language Bill are conveyed to the Welsh Government.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

7. **COMMENTS, COMPLIMENTS AND COMPLAINTS ANNUAL REPORT**

**Decision:**

That the report be noted.

8. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2017/2018 -  
QUARTER 1 PERFORMANCE (1 APRIL 2017 - 30 JUNE 2017)**

**Decision:**

That the report be noted.

9. **MISCELLANEOUS GRANT FUND APPLICATIONS**

**Decisions:**

1. That approval be granted for Ystalyfera Community Council to receive grant assistance in the sum of £300 pa towards the annual rent of £434.50 for lease of Godre'r Graig Park;
2. That approval be granted for the Friends of Margam Park to receive grant assistance in the sum of £875 towards annual rent of £1,000 for lease arrangements of the Castle Rooms Margam Park, to be reviewed in line with the rent period.

**Reason for Decisions:**

To decide on providing financial support in respect of the grant applications received.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

10. **INSURANCE ARRANGEMENTS 2017/18**

**Decision:**

That approval be granted for the Council's Insurance Renewal Arrangements, as contained in the circulated report, be in place before 1 October 2017.

**Reason for Decision:**

To provide a decision in relation to the Council's Insurance arrangements, which need to be in place before the 1st October 2017.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

11. **EDUCATION TRUST FUND SIGNATORIES**

**Decision:**

That approval be given for Hywel Jenkins (Director of Finance and Corporate Services), David Rees (Head of Financial Services) and Sue Gorman (Chief Accountant) to be authorised signatories for the investment funds relating to the following Charities:-

- Cwmtawe Prize (Margaret Williams)
- DW Davies Ystalyfera Testimonial Scholarship for School
- Penlan Fach Scholarship
- DW Davies Ty Coch Scholarship
- Ystalyfera - Building Surplus Scholarship Fund

**Reason for Decision:**

To formally confirm authorised officers to administer and be signatories to the above funds.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

12. **ANNUAL TREASURY MANAGEMENT OUTTURN REPORT 2016/17**

**Decision:**

That the report be noted.

13. **TREASURY MANAGEMENT MONITORING 2014/18**

**Decision:**

That the report be noted.

14. **HOUSING LOAN SCHEMES**

**Decision:**

That the changes in the delivery of the Housing Loan Scheme, as set out by the Welsh Assembly Government, be approved.

**Reason for Decision:**

The proposed decision will enable the Authority to maximise the funding opportunity presented by the Loan schemes to bring empty properties back into use as residential accommodation and to improve the quality of private sector housing throughout the borough.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

15. **HAROLD AND JOYCE CHARLES TRUST FUND**

**Decision:**

That approval be granted for the Director of Finance and Director of Education to administer the Harold and Joyce Trust Fund, in accordance with the objects and rules outlined in the Trust Deed and make available grant application for September 2018.

**Reason for Decision:**

To administer the fund in accordance with the Trust Deed.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

16. **ACCESS TO MEETINGS**

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in the undermentioned Paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972.

17. **WRITE OFF BUSINESS RATES**

(Exempt under Paragraph 14)

**Decision:**

That the write off amounts contained within the Private circulated report, be approved.

**Reason for Decision:**

The accounts are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

18. **PROPOSED EXTENSION OF THE TERM OF LEASE OF RECREATION LAND AND PLAYING FIELD**

(Exempt under Paragraph 14)

**Decision:**

That the item be deferred to a future meeting.

19. **HARDSHIP RELIEF**

(Exempt under Paragraph 12 &14)

**Decisions:**

That the Business Rates, Hardship Relief application from JTEKT Automotive UK Limited, Neath, for the full year 2017-2018, be granted.

**Reasons for Decisions:**

For the reasons contained in the private circulated report.

**Implementation of Decisions:**

The decision will be implemented after the three day call in period.

**CHAIRPERSON**